विज्ञापन सं.: NITP/Rect./03/2023

राष्ट्रीय प्रौद्योगिकी संस्थान पटना, अशोक राजपथ, पटना – 800005 द्वारा निम्नलिखित स्थायी पदों पर भर्ती के लिए भारतीय नागरिकों से निर्धारित प्रारूप में आवेदन आमंत्रित किए जाते हैं।

क्र. सं.	पद का नाम	पदों की संख्या	कोटि/वर्ग		वेतन मान
01	अधीक्षक	05	अनारक्षित आर्थिक रूप से कमजोर वर्ग अनुसूचित जाति अनुसूचित जनजाति	– 02 – 01 – 01 – 01	7वें सीपीसी का वेतन स्तर 6 पीबी-2 (₹9,300-34,800/-) ग्रेड पे ₹ 4,200/-
02	तकनीकी सहायक	11	अनारक्षित दिव्यांगजन आर्थिक रूप से कमजोर वर्ग अन्य पिछड़ा वर्ग (नॉन क्रीमी लेयर) अनुसूचित जाति	– 04 - 01 – 01 – 02 – 03	7वें सीपीसी का वेतन स्तर 6 पीबी-2 (₹9,300-34,800/-) ग्रेड पे ₹ 4,200/-
03	तकनीशियन	18	अनारक्षित आर्थिक रूप से कमजोर वर्ग अन्य पिछड़ा वर्ग (नॉन क्रीमी लेयर) अनुसूचित जाति अनुसूचित जनजाति दिव्यांगजन	– 06 – 01 – 05 – 03 – 02 - 01	7वें सीपीसी का वेतन स्तर 3 पीबी-1 (₹5200-20200/-) ग्रेड पे ₹ 2,000/-
04	कनिष्ठ सहायक (लेखा)	06	अनारक्षित दिव्यांगजन आर्थिक रूप से कमजोर वर्ग अनुसूचित जनजाति	– 03 - 01 – 01 – 01	7वें सीपीसी का वेतन स्तर 3 पीबी-1 (₹5200-20200/-) ग्रेड पे ₹ 2,000/-
05	कार्यालय परिचर	07	अनारक्षित अन्य पिछड़ा वर्ग (नॉन क्रीमी लेयर) अनुसूचित जाति अनुसूचित जनजाति	– 03 – 02 – 01 – 01	7वें सीपीसी का वेतन स्तर 1 पीबी-1 (₹5200-20200/-) ग्रेड पे ₹ 1,800/-

उम्मीदवारों को केवल ऑनलाइन पोर्टल (www.nitp.ac.in) के माध्यम से आवेदन और अपेक्षित शुल्क जमा करना होगा। **ऑनलाइन पोर्टल 7 नवंबर, 2023 से 29 नवंबर, 2023 तक खुला रहेगा।** आवेदन के सफलतापूर्वक ऑनलाइन जमा करने के बाद आवेदन पत्र का प्रिंट आउट स्व-सत्यापित सहायक दस्तावेजों और भुगतान के प्रमाण के साथ **रजिस्ट्रार, राष्ट्रीय प्रौद्योगिकी संस्थान पटना, अशोक राजपथ, पटना 800 005** को केवल स्पीड-पोस्ट / पंजीकृत डाक द्वारा भेजा जाना है ताकि **7 दिसंबर, 2023 को शाम 5 बजे तक या उससे पहले पहुंच सकें।** ऑनलाइन फॉर्म जमा करने से पहले उम्मीदवारों को सलाह दी जाती है कि वे ऑनलाइन पोर्टल पर उपलब्ध *"फॉर्म जमा करने के लिए निर्देश"* और इसके साथ संलग्न *"उम्मीदवारों के लिए सामान्य निर्देश"* को ध्यान से पढ़ें।

कुल सचिव

महत्वपूर्ण तिथियां:

1.	ऑनलाइन आवेदन जमा करने की प्रारंभिक तिथि	7 नवंबर 2023
2.	ऑनलाइन शुल्क जमा करने की अंतिम तिथि	28 नवंबर 2023
3.	ऑनलाइन आवेदन जमा करने की अंतिम तिथि	29 नवंबर 2023
4.	सहायक दस्तावेजों के साथ आवेदन का प्रिंट आउट जमा करने की अंतिम तिथि	7 दिसंबर 2023, शाम 5 बजे

1. अनिवार्य / वांछित अर्हताएं, आयु और अनुभव

(i) अधीक्षक, तकनीकी सहायक, तकनीशियन, कनिष्ठ सहायक (लेखा) और कार्यालय परिचर के पद के लिए आवश्यक अर्हताएं, आयु आदि क्रमश: **अनुपत्र - I, II, III, IV और V** में उपलब्ध हैं।

(ii) तकनीकी सहायक, तकनीशियन, कनिष्ठ सहायक (लेखा), कार्यालय परिचर और अधीक्षक के लिए शैक्षिक/वांछनीय अर्हताओं के साथ ट्रेड/शाखा/अध्ययन क्षेत्रवार रिक्ति क्रमश **अनुपत्र-VI, VII, VIII,IX और X** में उपलब्ध है।

नोट:

(i) पदों की संख्या और प्रकृति बदल सकती है और चयन/भर्ती के समय भिन्न हो सकती है। संस्थान सभी विज्ञापित पदों या किसी भी पद को भरने या न भरने का अधिकार सुरक्षित रखता है।

(ii) सभी भर्ती और वेतन-निर्धारण विधिवत गठित चयन समिति की अनुशंसा पर ही किए जाएंगे। नियुक्ति प्राधिकारी का निर्णय अंतिम होगा।

2. आयु सीमा/छूट

(i) प्रत्येक पद के लिए अधिकतम आयु सीमा भर्ती नियम-2019 के अनुसार होगी।

(ii) वैसे कर्मचारी जो वर्तमान में एनआईटी पटना में तदर्थ/अस्थायी/संविदात्मक/आउटसोर्स आधार पर कार्य कर रहे हैं, उन्हें एनआईटी पटना में सेवारत वर्षों की संख्या के बराबर एक बार आयु में छूट दी जाएगी, जिसमें अधिकतम आयु सीमा 56 वर्ष तक होगी। यह केवल उन व्यक्तियों के लिए लागू है जो भर्ती नियम-2019 की अधिसूचना की तारीख यानी 20.02.2019 को संस्थान के साथ काम कर रहे थे और अभी भी सेवा में बने हुए हैं। छूट केवल इस नियमित भर्ती प्रक्रिया में भाग लेने के लिए लागू होगी। योग्यता और अनुभव में किसी भी परिस्थिति में छूट नहीं दी जाएगी।

(iii) राष्ट्रीय प्रौद्योगिकी संस्थानों के नियमित कर्मचारी, जो पात्रता को पूरा करते हैं, उनको आयु और अंकों के प्रतिशत के निरपेक्षित आधार पर चयन प्रक्रिया में भाग लेने की अनुमति दी जाएगी। यह एनआईटी के नियमित कर्मचारियों पर लागू होगा, जिन्हें एनआईटी में भर्ती नियम-2019 के कार्यान्वयन की तारीख से पहले नियुक्त किया गया था।

(iv) अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग (एनसीएल)/ दिव्यांगजन आवेदकों के लिए आयु में छूट केन्द्र सरकार के मानदंडों के अनुसार, सक्षम प्राधिकारी द्वारा जारी अपेक्षित प्रमाण पत्र प्रस्तुत करने पर लागू होगी। अनारक्षित पदों की रिक्तियों के लिए आवेदन करने वाले अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग (एनसीएल)/ दिव्यांगजन आवेदकों को कोई छूट नहीं दी जाएगी।

क्र. सं.	कोटी	ऊपरी आयु सीमा के अतिरिक्त आयु में छूट
01	अनुसूचित जाति/अनुसूचित जनजाति	5 वर्ष
02	अन्य पिछड़ा वर्ग (एनसीएल)	3 वर्ष
03	दिव्यांगजन (अनारक्षित)	10 वर्ष
04	दिव्यांगजन (अन्य पिछड़ा वर्ग (एनसीएल))	13 वर्ष
05	दिव्यांगजन (अनुसूचित जाति)/ दिव्यांगजन (अनुसूचित जनजाति)	15 वर्ष

(v) उपरोक्त पदों के लिए आयु सीमा और अन्य पात्रता मानदंडों का निर्धारण ऑनलाइन आवेदन पत्र जमा करने की अंतिम तिथि यानी **29 नवंबर 2023** को किया जाएगा।

3. प्रसंस्करण शुल्क:

अनारक्षित, आर्थिक रूप से कमजोर वर्ग व अन्य पिछड़ा वर्ग (नॉन क्रीमी लेयर) श्रेणी के आवेदकों को 400.00 रुपये और अनुसूचित जाति/अनुसूचित जनजाति श्रेणी के आवेदकों को 200.00 रुपये का गैर-वापसी योग्य शुल्क का भुगतान करना होगा। दिव्यांगजन श्रेणी के आवेदकों को शुल्क के भुगतान से छूट दी गई है।

4. चयन प्रक्रिया:

(i) चयन प्रक्रिया के लिए बुलाए जाने वाले उम्मीदवारों की संख्या को सीमित करने के लिए प्राप्त ऑनलाइन आवेदनों की स्क्रीनिंग की जा सकती है। संस्थान अपने विवेकानुसार चयन प्रक्रिया के किसी भी चरण के लिए बुलाए जाने वाले उम्मीदवारों की अधिकतम संख्या को प्रतिबंधित कर सकता है।

(ii) चयन प्रक्रिया के लिए बुलाए जाने वाले शॉर्टलिस्ट किए गए उम्मीदवारों की सूची संस्थान की वेबसाइट **www.nitp.ac.in** पर प्रकाशित की जाएगी। ऐसे उम्मीदवारों को आवेदन पत्र में उल्लिखित उनके पंजीकृत ईमेल आईडी पर भी सूचित किया जा सकता है। उम्मीदवारों द्वारा तिथि / स्थान बदलने के लिए कोई अनुरोध किसी भी परिस्थिति में स्वीकार नहीं किया जाएगा।

(iii) संस्थान उम्मीदवारों के चयन के लिए कई चरणों वाली चयन प्रक्रिया आयोजित करने का निर्णय ले सकता है। इसमें स्क्रीनिंग टेस्ट, ट्रेड टेस्ट/स्किल टेस्ट, बहुवैकल्पिक प्रश्न (एमसीक्यू) और वर्णनात्मक / लघु उत्तर परीक्षा शामिल हो सकते हैं। विवरण केवल संस्थान की वेबसाइट पर प्रकाशित किया जाएगा। उम्मीदवारों को सलाह दी जाती है कि वे अद्यतन जानकारी के लिए संस्थान की वेबसाइट **www.nitp.ac.in** नियमित रूप से देखें।

5. दस्तावेज/प्रमाण पत्र जो संलग्न/प्रस्तुत किए जाने हैं:

(i) मैट्रिक/10वीं कक्षा या समकक्ष प्रमाण पत्र जिसमें जन्म तिथि अंकित हो अथवा केन्द्रीय /राज्य बोर्ड द्वारा जारी मैट्रिक/10वीं कक्षा या समकक्ष की मार्कशीट जिसमें जन्म तिथि अंकित हो।

(ii) उच्चतर माध्यमिक/कक्षा **XII (**या समकक्ष) बोर्ड अंक पत्र।

(iii) शैक्षिक योग्यता के प्रमाण के रूप में सभी शैक्षणिक वर्षों से संबंधित अंक पत्रों के साथ डिग्री प्रमाण पत्र।

(iv) अनुसूचित जाति/अनुसूचित जनजाति/ आर्थिक रूप से कमजोर वर्ग /अन्य पिछड़ा वर्ग (एनसीएल)/ दिव्यांगजन प्रमाण-पत्र जो अनुलग्रक -**XI** से **XV** में संलग्न हैं और डीओपीटी, भारत सरकार द्वारा पत्र संख्या **F.No 36028/1/2014-Estt. (Res)** द्वारा 3 सितंबर, 2015 को जारी किए गए हैं, को अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग (एनसीएल)/ दिव्यांगजन/ आर्थिक रूप से कमजोर वर्ग से संबंधित उम्मीदवार के दावे के समर्थन में पर्याप्त प्रमाण के रूप में स्वीकार किया जाएगा। प्रमाण-पत्र अनुलग्रक -**XI** से **XV** में संलग्न प्रोफार्मा के अनुसार सक्षम प्राधिकारी द्वारा जारी किया जाना चाहिए।

6. उम्मीदवारों के लिए सामान्य निर्देश:

(i) उम्मीदवारों को पूरी जानकारी और संलग्रक के साथ ऑनलाइन माध्यम से आवेदन करना आवश्यक है। एक से अधिक पदों के लिए आवेदन करने वाले उम्मीदवारों को अलग-अलग आवेदन पत्र और शुल्क जमा करना आवश्यक है। हालांकि, उम्मीदवार एकमात्र जिम्मेदार होंगे यदि दो या दो से अधिक ट्रेडों का परीक्षण एक-दूसरे के साथ मेल खाता है और संस्थान उन आवेदकों के लिए किसी भी स्तर पर अलग-अलग परीक्षा आयोजित करने के लिए जिम्मेदार नहीं होगा जिन्होंने एक से अधिक ट्रेडों के लिए आवेदन किया है।

(ii) इस विज्ञापन के प्रत्युत्तर में आवेदन करने वाले आवेदकों को आवेदन किए गए पद के लिए अपनी पात्रता के संबंध में स्वयं को संतुष्ट करना होगा। उन्हें आवेदन की अंतिम तिथि के अनुसार पात्रता मानदंडों को पूरा करना होगा।

(iii) एक से अधिक पदों के लिए आवेदन करने वाले उम्मीदवारों को एक से अधिक ईमेल आईडी बनाना आवश्यक है।

(iv) ऑनलाइन आवेदन पत्र भरने के लिए विस्तृत प्रक्रिया (एसओपी) संस्थान की वेबसाइट **www.nitp.ac.in** पर उपलब्ध होगी ।

(v) आवेदक प्रस्तुत जानकारी, अन्य दस्तावेजों और फोटोग्राफ की प्रामाणिकता के लिए जिम्मेदार होंगे।

(vi)	संस्थान भर्ती प्रक्रिया पूरी होने के बाद केवल तीन महीने तक गैर-शॉर्टलिस्ट किए गए उम्मीदवारों द्वारा प्राप्त ऑनलाइन आवेदनों के आंकड़ों/विवरण को बनाए रखेगा।
(vii)	उपर्युक्त पदों पर नियुक्ति नियमित/प्रतिनियुक्ति/अल्पकालिक संविदा पर की जा सकती है। प्रतिनियुक्ति के मामले में, भारत सरकार के मानदंडों के अनुसार लाभ दिया जाएगा।
(viii)	आवेदकों पर केवल उन पदों के लिए विचार किया जाएगा जिनके लिए आवेदन किया गया है।
(ix)	चयन प्रक्रिया में स्क्रीनिंग टेस्ट, लिखित परीक्षा, कौशल परीक्षण, एमसीक्यू टेस्ट आदि शामिल हो सकते हैं।
(x)	संस्थान किसी भी समय बिना कोई कारण बताए किसी भी विज्ञापित पद को वापस लेने का अधिकार सुरक्षित रखता है। पदों की संख्या बढ़ या घट सकती है।
(xi)	केवल पात्रता किसी भी अभ्यर्थी को लिखित परीक्षा/कौशल परीक्षा के लिए बुलाए जाने का दावेदार नहीं बनाएगी। लिखित परीक्षा /कौशल परीक्षण के लिए बुलाए जाने वाले उम्मीदवारों को शॉर्ट-लिस्ट करने के लिए अधिक कड़े मानदंड लागू किए जा सकते हैं।
(xii)	उम्मीदवार की पात्रता और किसी भी अन्य शॉर्ट-लिस्टिंग मानदंड की पूर्ति ऑनलाइन आवेदन जमा करने की अंतिम तिथि यानी **29 नवंबर, 2023** को विचार किया जाएगा।
(xiii)	आयु सीमा में छूट: अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग (एनसीएल)/ भूतपूर्व सैनिकों/ दिव्यांगजन आवेदकों के लिए आयु में छूट स्वायत्त संस्थानों के लिए लागू भारत सरकार के नियमों के अनुसार होगी। अनारक्षित रिक्तियों के लिए आवेदन करने वाले अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग (एनसीएल)/ दिव्यांगजन आवेदकों को कोई छूट लागू नहीं होगी।
(xiv)	एक बार भुगतान किए गए आवेदन शुल्क को किसी भी परिस्थिति में वापस नहीं किया जाएगा।
(xv)	(ए) अंतिम तिथि के बाद किए गए आवेदन, (बी) किसी भी संबंध में अपूर्ण और (सी) समापन तिथि के बाद किसी भी नए पेपर / संलग्नकों पर विचार नहीं किया जाएगा।
(xvi)	अनुभव के समर्थन में प्रमाण पत्र उचित प्रारूप में होना चाहिए अर्थात यह संगठन के लेटर हेड पर होना चाहिए, जिसमें जारी करने की तारीख, कार्य की विशिष्ट अवधि (DD/MM/YYYY प्रारूप में), नाम, पदनाम और संगठन के प्रशासनिक प्राधिकरण / नियोक्ता के हस्ताक्षर तथा मुहर के साथ हो।
(xvii)	संस्थान किसी भी समय, नियुक्ति के समय या सेवा के कार्यकाल के दौरान किसी भी समय उम्मीदवार द्वारा प्रस्तुत पूर्ववृत्त या दस्तावेजों को सत्यापित करेगा। यदि यह पता चलता है कि उम्मीदवारों द्वारा प्रस्तुत दस्तावेज फर्जी हैं या उम्मीदवार की गुप्त पृष्ठभूमि है और उसने उक्त जानकारी को दबा दिया है, तो उसकी उम्मीदवारी / सेवाओं को रद्द / समाप्त कर दिया जाएगा।
(xviii)	चयन की प्रक्रिया में अनजाने में हुई किसी भी गलती के मामले में, जो नियुक्ति पत्र जारी होने के बाद भी किसी भी स्तर पर पता लगती है तो, संस्थान उम्मीदवारों को किए गए किसी भी पत्राचार/संसूचना को संशोधित / वापस लेने / रद्द करने का अधिकार सुरक्षित रखता है।
(xix)	चयन की प्रक्रिया में होने वाले किसी भी विवाद/अस्पष्टता के मामले में, संस्थान का निर्णय अंतिम होगा।
(xx)	जो आवेदक सरकारी रोजगार में हैं, वे उचित माध्यम के द्वारा से अपने आवेदन पत्र को रूट करें।
(xxi)	उम्मीदवारों को अपनी योग्यता के समर्थन में मैट्रिक के बाद से प्रमाण पत्र और मार्कशीट की स्व-सत्यापित प्रतियां भेजनी होगी। मूल प्रमाण पत्र को आवेदन के साथ नहीं भेजा जाना चाहिए, परंतु चयनित होने पर कार्यग्रहण के समय प्रस्तुत किया जाना होगा।
(xxii)	ऑनलाइन आवेदन पत्र भरते समय एक हालिया (आवेदन की तारीख से अधिकतम तीन महीने से पुरानी) रंगीन पासपोर्ट आकार की तस्वीर अपलोड की जानी चाहिए, जिसमें टोपी, स्कार्फ और धूप का चश्मा के बिना आवेदक का स्पष्ट सामने का दृश्य हो। ऑनलाइन आवेदन के समय अपलोड किए गए रंगीन पासपोर्ट आकार की तस्वीर की अतिरिक्त प्रतियाँ रखी जानी चाहिए जिन्हें सत्यापन के समय या संस्थान द्वारा मांगे जाने पर आवश्यक रूप से प्रदान करना होगा।
(xxiii)	आवेदकों को परीक्षा केंद्र पर फोटोग्राफ के साथ कम से कम एक वैध पहचान पत्र ले जाना होगा, यानी ड्राइविंग लाइसेंस, वोटर कार्ड, आधार कार्ड, विश्वविद्यालय / कॉलेज / संस्थान द्वारा जारी पहचान पत्र, अन्यथा उन्हें परीक्षा के लिए उपस्थित होने की अनुमति नहीं दी जाएगी।
(xxiv)	उम्मीदवारों को सलाह दी जाती है कि वे आवेदन करने से पहले खुद को संतुष्ट करें कि उनके पास विज्ञापन में निर्धारित न्यूनतम आवश्यक योग्यताएं हैं।
(xxv)	आवेदन पत्र में सही जानकारी प्रस्तुत करना आवेदक की एकमात्र जिम्मेदारी होगी।

(xxvi) केवल लिखित परीक्षा में उपस्थित होने की अनुमति देने का मतलब यह नहीं है कि आवेदक पात्रता मानदंडों को पूरा करता है।

(xxvii) उम्मीदवारों द्वारा डाक मे देरी, परीक्षा के संचालन और परिणाम और परीक्षण / आगे की प्रक्रिया के लिए नहीं बुलाए जाने के कारणों के बारे में किसी पत्राचार पर विचार नहीं किया जाएगा।

(xxviii) किसी भी रूप में उपार्थना करना अयोग्यता होगी।

(xxix) कोई अंतरिम पत्राचार स्वीकार नहीं किया जाएगा।

(xxx) इन पदों पर भारत सरकार के नियमों के अनुसार सेवानिवृत्ति/टर्मिनल लाभ मिलते हैं। नई पेंशन योजना 2004 की प्रयोज्यता भारत सरकार के नियमों के अनुसार होगी। अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग (एनसीएल)/ दिव्यांगजन उम्मीदवारों को भारत सरकार द्वारा निर्धारित प्रारूप के अनुसार वैध जाति/श्रेणी प्रमाण पत्र संलग्न करना आवश्यक है। यदि कोई अन्य पिछड़ा वर्ग (एनसीएल) उम्मीदवार अन्य पिछड़ा वर्ग (एनसीएल) श्रेणी के तहत आरक्षित पद के लिए आवेदन करता है, तो उसे सक्षम प्राधिकारी से जारी एक वैध प्रमाण पत्र प्रस्तुत करना होगा कि वह क्रीमी लेयर में से किसी से संबंधित नहीं है। अनुसूचित जनजाति और अन्य पिछड़ा वर्ग (एनसीएल) के मामलों में संस्थान केंद्रीय सूची का पालन करता है।

(xxxi) संस्थान परीक्षा के लिए बुलाए जाने वाले उम्मीदवारों की कुल संख्या पर एक उचित सीमा रखने का अपना अधिकार सुरक्षित रखता है। शॉर्टलिस्टिंग मानदंड संस्थान की वेबसाइट पर प्रदर्शित किया जाएगा।

(xxxii) लिखित परीक्षा के बारे में जानकारी संस्थान की वेबसाइट पर प्रस्तुत की जाएगी। इस उद्देश्य के लिए डाक / ईमेल द्वारा कोई अलग पत्र नहीं भेजा जाएगा। इसके अलावा, अपडेट के लिए, कृपया नियमित रूप से संस्थान की वेबसाइट पर जाएं, क्योंकि किसी भी बाद के संशोधन की घोषणा केवल संस्थान की वेबसाइट पर की जाएगी।

(xxxiii) सभी नियुक्तियां जाति प्रमाण पत्र, क्रेडेंशियल्स, शैक्षणिक योग्यता, अनुभव, आचरण, चिकित्सा फिटनेस के सत्यापन के अधीन हैं, जिसके बाद चयनित आवेदकों का पुलिस सत्यापन किया जाता है। संस्थान सेवा की अवधि के दौरान यदि संस्थान अपने सत्यापन पर, आवेदक द्वारा किए गए दावों में कोई विसंगति पाता है तो विभागीय कार्यवाही के अलावा भारत सरकार के नियमों के अनुसार उपयुक्त कानूनी कार्रवाई भी शुरू की जाएगी।

(xxxiv) परीक्षा में उपस्थित होने के लिए कोई यात्रा भत्ता/ महंगाई भत्ता (टीए/डीए) का भुगतान नहीं किया जाएगा।

(xxxv) अपूर्ण आवेदन या आवेदन शुल्क के बिना या प्रासंगिक सहायक संलग्नकों के बिना आवेदन पूरी तरह से खारिज कर दिया जाएगा।

(xxxvi) ऑनलाइन शुल्क और फॉर्म जमा करने से संबंधित तकनीकी प्रश्न के लिए हेल्पलाइन ई-मेल आईडी **recruitment.help@nitp.ac.in** है।

(xxxvii) योग्य दस्तावेजों के साथ आवेदन **7 दिसंबर, 2023 को शाम 5:00** बजे तक या उससे पहले **रजिस्ट्रार, राष्ट्रीय प्रौद्योगिकी संस्थान पटना**, अशोक राजपथ, पटना - 800005 के पते पर पहुंच जाना चाहिए। लिफाफे को आवेदन किए गए पद के नाम के साथ सब्सक्राइब किया जाना चाहिए। अंतिम दिन के बाद प्राप्त आवेदन को अस्वीकार कर दिया जाएगा। संस्थान को किसी भी कारण से डाक देरी के लिए जिम्मेदार नहीं ठहराया जाएगा।

(xxxviii) संस्थान आवेदन प्राप्त करने की अंतिम तिथि बढ़ाने का अधिकार सुरक्षित रखता है और किसी भी स्तर पर किसी भी / सभी पदों के लिए भर्ती को स्थगित / रद्द करने का अधिकार भी सुरक्षित रखता है।

(xxxix) लिखित /कौशल परीक्षा आयोजित करने, दस्तावेजों के सत्यापन और चयन के संबंध में संस्थान का निर्णय अंतिम होगा और सभी आवेदकों के लिए बाध्यकारी होगा। इस संबंध में किसी अभ्यावेदन/पत्राचार पर विचार नहीं किया जाएगा।

(xl) संस्थान उम्मीदवारों के चयन के लिए कई चरणों से युक्त चयन प्रक्रिया आयोजित करने का निर्णय ले सकता है। चयन प्रक्रिया का विवरण संस्थान की वेबसाइट **www.nitp.ac.in** पर पहले से प्रकाशित किया जाएगा।

(xli) इस विज्ञापन से उत्पन्न होने वाले किसी भी विवाद को पटना अधिकार क्षेत्र के भीतर किसी भी अदालत में स्थापित किया जा सकता है।

कुल सचिव

Advertisement No: NITP/Rect./03/2023

Applications in the prescribed format are invited from Indian Nationals for recruitment to the following posts on regular basis at National Institute of Technology Patna, Ashok Rajpath, Patna-800 005.

Sr. No.	Name of the Post	No. of Post	Category		Pay Band & Grade Pay
01.	Superintendent	05	UR EWS SC ST	-02 -01 -01 -01	Pay Level 6 of 7th CPC PB-2 (₹ 9,300-34,800/-) Grade Pay ₹ 4,200/-
02	Technical Assistant	11	UR PH EWS OBC(NCL) SC	-04 -01 -01 -02 -03	Pay Level 6 of 7th CPC PB-2 (₹ 9,300-34,800/-) Grade Pay ₹ 4,200/-
03	Technician	18	UR PH EWS OBC(NCL) SC ST	-06 -01 -01 -05 -03 -02	Pay Level 3 of 7th CPC PB-1 (₹ 5200-20200/-) Grade Pay ₹ 2,000/-
04	Junior Assistant(Accounts)	06	UR PH EWS- ST	-03 -01 01 -01	Pay Level 3 of 7th CPC PB-1 (₹ 5200-20200/-) Grade Pay of ₹ 2,000/-
05	Office Attendant	07	UR OBC(NCL) SC ST	-03 -02 -01 -01	Pay Level 1 of 7th CPC PB-1 (₹ 5200-20200/) Grade Pay ₹ 1,800/-

The candidates are required to submit the application and requisite fee through **online portal only** *(www.nitp.ac.in)*. The online portal shall remain open from **7th November, 2023 to 29th November, 2023**. After successful online submission of application, a print out of the application form along with self-attested supporting documents and proof of payment is to be sent to the *Registrar, National Institute of Technology Patna, Ashok Rajpath, Patna 800 005, by* speed-post / registered post **only so as to reach on or before 7th December,2023 upto 5 PM.** Before submission of online form the candidates are advised to carefully read the "*Instructions for online submission of form*" available on the online portal and "*General Instructions to the Candidate*" enclosed herewith.

IMPORTANT DATES:

1.	Opening date for submission of online application	7th November,2023
2.	Last date of submission of online fee	28th November,2023
3.	Last date for submission of online application	29th November,2023
4.	Last date of submission of print out of application along with supporting documents	7th December,2023, 5PM

Registrar

1. **Essential / Desirable Qualification, Age and Experience**
   (i) Essential qualifications, age etc. for the post of Superintendent, Technical Assistant, Technician. Junior Assistant(Accounts) and Office Attendant are available at **Annexure-I, II, III, IV and V respectively.**
   (ii) Trade / Branch / field of study category wise vacancy with educational/Desirable qualifications for Technical Assistant, Technician, Junior assistant(Accounts), Office Attendant and Superintendent are available at **Annexure-VI, VII, VIII, IX and X respectively.**

   Note:

   (i) Number and nature of positions may change and vary at the time of selection / recruitment. The Institute reserves the right to fill or not to fill all the advertised positions or any position.
   (ii) All recruitment and pay-fixation shall be done only on the recommendations of the duly constituted Selection Committee. The decision of the Appointing authority shall be final.

2. **Age Limit/ Relaxation:**
   (i) Maximum age limit for each post shall be as per Recruitment Rule-2019.
   (ii) Those employees who are presently working on ad-hoc / temporary / contractual /outsource basis in NIT Patna will be given one time age relaxation equivalent to the number of years served at NIT Patna with the upper age limit up to 56 years. This is applicable for only those persons who were working with the Institute on the date of Notification of RR, i.e., 20.02.2019 and still continuing in service. The relaxation will be applicable only for participation in this regular recruitment process. No relaxation in qualification and experience will be allowed under any circumstances.
   (iii) Regular staff of NITs who are otherwise eligible, shall be allowed to participate in the selection process irrespective of age and percentage of marks. This will be applicable to the regular staff of NITs who were appointed before the date of implementation of RRs in NITs.
   (iv) Age relaxation for SC / ST / OBC(NCL) / PwD applicants shall be applicable as per the Central Government norms, on production of required certificate issued by the competent authority. No relaxation would be applicable to SC / ST / OBC(NCL) / PwD applicants applying for Unreserved vacancies.

S. No.	Category	Age Relaxation permissible beyond the Upper age limit
01	SC/ST	5 years
02	OBC(NCL)	3 years
03	PwD(UR)	10 years
04	PwD(OBC(NCL))	13 years
05	PwD(SC)/ PwD(ST)	15 years

   (v) Age limit and other eligibility conditions for the above positions shall be determined on the last date of submission of online application form i.e. **29th November, 2023.**

3. **Processing Fee:**

Applicants belonging to UR / EWS / OBC(NCL) category shall be required to pay non-refundable fee of Rs. 400.00 and for applicants belonging to SC / ST category the non-refundable fee is Rs.200.00. Applicants belonging PwD category are exempted from the payment of Fee.

4. **Selection Criteria:**

   (i) Screening of online applications received may be done to restrict the number of candidates to be called for selection process. The Institute at its discretion may restrict the maximum number of candidates to be called for any stage of the selection process.

   (ii) List of shortlisted candidates to be called for the selection process will be published on the Institute website www.nitp.ac.in Such candidates may also be intimated on their registered email ID mentioned in the application form. No request for change of date / venue by individual candidates will be entertained under any circumstances.

   (iii) The Institute may decide to conduct a selection process comprising of multiple stages for selection of candidates. It may consist of Screening test, trade test / skill test, Multiple Choice Question (MCQ) and descriptive / short answer test. The details will be published on the Institute website only. The candidates are advised to visit Institute website www.nitp.ac.in frequently for updates.

5. **Documents / Certificate to be enclosed /produced:**

   (i) Matriculation /10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation / 10th Standard or equivalent issued by Central / State Board indicating date of Birth.

   (ii) Higher Secondary / Class XII (or equivalent) board marks sheet.

   (iii) Degree certificate along with mark sheets pertaining to all academic years as proof of educational qualification claimed.

   (iv) The SC/ST/EWS/ OBC(NCL)/PwD certificates in the prescribed proforma enclosed at ANEXURE – X to XV and issued by the DOPT, Govt. of India vide letter No. F.No. 36028/1/2014-Estt.(Res) dated 3rd September, 2015 will only be accepted as sufficient proof in support of a candidates claim to belongs to SC / ST / OBC(NCL) / EWS / PwD. Certificate must be issued by the Competent authority as per proforma enclosed at **Annexure- XI to XV.**

6. **General Instruction to the Candidates:**

   (i) The candidates are required to apply through online with complete information and attachments. Candidates applying for more than one post are required to submit separate application form and fee. However, the candidates will be sole responsible if the test of two or more trades coincides with each other and Institute will not be responsible to conduct separate test at any stage for the applicants who have applied for more than one trades.

   (ii) Applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must fulfill eligibility criteria as on the closing date of applications.

   (iii) The candidates applying for more than one post are required to create more than one email ID.

(iv)   The detail process (SOP) for filling online application form will be available on the Institute website www.nitp.ac.in.

(v)   The applicant will be responsible for the authenticity of submitted information, other documents and photograph.

(vi)   The Institute will retain data of online applications received for non-shortlisted candidates only for three months after the completion of recruitment process.

(vii)   Appointment on the above mentioned posts may be made on regular / deputation/short term contract. In case of deputation, benefits will be given as per GOI norms.

(viii)   Applicants will be considered only for the posts applied for.

(ix)   The selection process may consist of Screening Test, written test(s), skill test(s), MCQ Test etc.

(x)   The Institute reserves the right to withdraw any advertised post(s) at any time without giving any reason. The number of positions may increase or decrease

(xi)   Mere eligibility will not entitle any candidate for being called for the written test(s)/ skill test(s). More stringent criteria may be applied for short-listing the candidates to be called for written test(s) / skill test(s).

(xii)   Eligibility of a candidate and satisfaction of any other Short-listing criteria shall be considered as on the last date of the submission of online application **i.e 29th November, 2023**

(xiii)   Relaxation in Age Limit: Age relaxation for SC / ST / OBC(NCL) / Ex-Servicemen / PwD applicants shall be as per Govt of India rules applicable for the autonomous Institutions. No relaxation would be applicable to SC/ST/OBC(NCL)/PwD applicants applying for Unreserved Vacancies.

(xiv)   Application fees once paid shall not be refunded under any circumstances.

(xv)   (a) Application after the last date, (b) incomplete in any respect and (c) any fresh paper/ enclosures after closing date, shall not be considered.

(xvi)   Certificates in support of experience should be in proper format i.e. it should be on the organization's letter head, bear the date of issue, specific period of work (in DD/MM/YYYY format), name, designation and signature of the Administrative Authority/Owner of the organization along with his/her seal.

(xvii)   The Institute shall verify the antecedents or documents submitted by a candidate at any time, at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then his/her candidature / services shall be liable to be cancelled / terminated as the case may be.

(xviii) In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.

(xix)   In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.

(xx)   Applicants who are in Government employment should route their applications through proper channel.

(xxi)   Candidates should send self-attested copies of certificates and mark-sheets from matriculation onwards in support of their qualifications. Originals should not be sent along with the application but these must be produced at the time of joining, if selected.

(xxii)   One recent (not earlier than three months from the date of application) colour passport size photograph with clear front view of the applicant without cap, scarf and sun glasses should be uploaded while filling the online application form. Identical extra colour passport size photograph as uploaded on the online application should be kept for providing the same at the time of verification or as required by the Institute.

(xxiii) Applicants must carry at least one valid identity card with photograph, in original, i.e. driving License, Voter Card, Aadhaar Card, Identity Card issued by University /College / Institute to the examination centre, failing which he / she will not be allowed to appear for the examination.

(xxiv)   Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.

(xxv)   It will be the sole responsibility of the applicant to furnish correct information in the application form.

(xxvi)   Mere allowing to appear in the written test doesn't mean that the applicant fulfils the eligibility criteria.

(xxvii) No correspondence will be entertained from candidates regarding postal delays, conduct and result of test and reasons for not being called for test / further process.

(xxviii) Canvassing in any form will be a disqualification.

(xxix)   No interim correspondence shall be entertained.

(xxx)   The posts carry retirement/terminal benefits as per GOI rules. Applicability of New Pension Scheme 2004 will be as per GOI rules. SC / ST / OBC(NCL) / EWS candidates are required to attach the valid caste / category certificate as per format prescribed by the GOI. In case an OBC(NCL) candidate applies for reserved post under OBC(NCL) category, he/she must produce a valid certificate issued from the Competent Authority that he/she does not belong to anyone of the Creamy Layers. The Institute follows the Central List in the cases of SC / ST and OBC(NCL)s.

(xxxi)   The Institute reserves its right to place a reasonable limit on the total number of candidates to be called for test. The shortlisting criteria will be displayed on the Institute website.

(xxxii) The information regarding written test will be furnished on the website of the Institute. No separate letter will be sent by post/email for this purpose. Further, for updates, please visit the Institute website regularly, as any subsequent amendment will be announced on the Institute website only.

(xxxiii) All the appointments are subject to verification of caste certificates, credentials, academic qualification, experience, conduct, medical fitness followed by police verification of the selected applicants. During the period of Institute service, if the Institute, on its verification, finds any discrepancy in the claims made by the applicant, besides departmental proceedings, suitable legal action shall also be initiated as per Government of India Rules.

(xxxiv) No T.A./D.A. will be paid for appearing in the test.

(xxxv) Incomplete application or without application fee or without relevant supporting enclosures will be out rightly rejected.

(xxxvi) Helpline e-mail ID for technical query related to online fee and form submission is recruitment.help@nitp.ac.in.

(xxxvii) Application along with the relevant enclosures should reach the **Registrar, National Institute of Technology Patna, Ashok Rajpath, Patna - 800005, on or before 5:00 PM of 7th December, 2023.** The envelope should be super scribed with the name of the post applied for. Application received after last day will be rejected. Institute shall not be held responsible for postal delay due to any reason.

(xxxviii) The Institute reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone / cancel the recruitment for any / all posts at any stage.

(xxxix) Decision of the Institute regarding conduct of written / skill test(s), verification of documents and selection would be final and binding on all applicants. No representation / correspondence will be entertained in this regard.

(xl) The Institute may decide to conduct a selection process comprising of multiple stages for selection of candidates. Details of selection process will be published well in advance on the Institute website www.nitp.ac.in.

(xli) Any dispute arising out of this advertisement can be instituted in any court within Patna jurisdiction.

Registrar

Recruitment Rules (2019) for the post of Superintendent

Sl. No.	Particular	Criteria
1.	Name of the Post	Superintendent
2.	Number of Post (s)	05
3.	Classification	Group-B
4.	Scale of Pay (Grade Pay, Band Pay)	PB-2 (Rs. 9,300 - 34,800/-) with Grade Pay of Rs. 4200/-
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	30 years **Note:-** Relaxable for Department Candidates upto five years in accordance with the instruction or orders issued by the Central Government

Recruitment Rules (2019) for the post of Technical Assistant

Sl. No.	Particular	Criteria
1.	Name of the Post	Technical Assistant
2.	Number of Post (s)	11
3.	Classification	Group-B
4.	Scale of Pay (Grade Pay, Band Pay)	PB-2 (Rs. 9,300 - 34,800/-) with Grade Pay of Rs. 4200/-
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	30 years **Note:-** Relaxable for Department Candidates upto five years in accordance with the instruction or orders issued by the Central Government

Recruitment Rules (2019) for the post of Technician

Sl. No.	Particular	Criteria
1.	Name of the Post	Technician
2.	Number of Post (s)	18
3.	Classification	Group-C
4.	Scale of Pay (Grade Pay, Band Pay)	PB-1 (Rs. 5,200 – 20,200/-) with Grade Pay of Rs. 2000/-
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	27 years **Note:-** Relaxable for Department Candidates upto five years in accordance with the instruction or orders issued by the Central Government

Annexure-IV

Recruitment Rules (2019) for the post of Junior Assistant

Sl. No.	Particular	Criteria
1.	Name of the Post	Junior Assistant
2.	Number of Post (s)	6
3.	Classification	Group-C
4.	Scale of Pay (Grade Pay, Band Pay)	PB-1 (Rs.5,200 – 20,200/-) with Grade Pay of Rs. 2000/-
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	27 years **Note:-** Relaxable for Department Candidates upto five years in accordance with the instruction or orders issued by the Central Government

Recruitment Rules (2019) for the post of Office Attendant

Sl. No.	Particular	Criteria
1.	Name of the Post	Office Attendant
2.	Number of Post (s)	7
3.	Classification	Group-C
4.	Scale of Pay (Grade Pay, Band Pay)	PB-1 (Rs.5,200 – 20,200/-) with Grade Pay of Rs. 1800/-
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	Not exceeding 27 years

Sl. No.	Requirement	Category with No. of position	Essential Qualification and Desirable Experience/Knowledge in Trade/Field/ Branch of Study
1.	**Technical Assistant in Civil Engineering**	**OBC: 01**	**Essential:** First class or equivalent Grade in BE/B.Tech in Civil Engineering from a recognized University/ Institute. **OR** First Class Diploma in Civil Engineering with excellent academic record. **Desirable Experience/Knowledge:** Having sufficient knowledge in handling experiments in Heavy structure
2.	**Technical Assistant in Electrical Engineering**	**UR: 01** **SC : 01**	**Essential:** First class or equivalent Grade in BE/B.Tech in Electrical Engineering from a recognized University/ Institute. **OR** First Class Diploma in Electrical Engineering with excellent academic record. **Desirable Experience/Knowledge:** Having sufficient knowledge in handling Experiments in Power System lab. Having sufficient knowledge in handling experiments in Electrical Machine and Basic Electrical Engineering Lab.
3.	**Technical Assistant for Chemical Technology**	**EWS: 01**	**Essential:** First Class or Equivalent Grade in B.Sc Chemistry from a recognized University/ Institute. **OR** Master's Degree in Chemistry from a recognized University/ Institute with at least 50% marks or equivalent grade. **Desirable Experience/Knowledge:** ➢ Having sufficient knowledge in handling experiments in Chemical Technology. Handling and knowledge Chemical and glass ware ➢ Basic laboratory experimental knowledge in chemistry and chemical Science and technology ➢ Maintenance of Chemical labs
4.	**Technical Assistant for Server & Network**	**OBC(NCL): 01** **SC : 01**	First class or equivalent Grade in BE/B.Tech in Computer Science Engineering/relevant engineering or MCA from a recognized University/ Institute.

			OR
			First Class Diploma in Computer Science Engineering with excellent academic record.

Desirable Experience/Knowledge:
Working experience of at least Three Years in reputed organisation in following domain:

➢ Proficiency in Linux/Window Server Administration
➢ System Installation and Configuration both single and cluster based.
➢ GPU Configuration and quota-based system resource sharing in multi user environment
➢ Hardware maintenance.
➢ User management and Resource allocation.
➢ Filesystem housekeeping.
➢ Application installation and onfiguration.
➢ System security management.
➢ Storage management(SAN/NAS).
➢ Manage all system back-up and restore.
➢ Proficiency in Python/ JAVA / C / C++
➢ Proper Lab Management Knowledge of VC support and management
➢ Knowledge in maintaining and configuring Network - LAN/ WAN/ VPN - Firewall (CISCO ASA / Sophos), Load balancer (Sophos) / L3/L2 Switch (Cisco catalyst & Nexus, Cisco and D-Link Wi-Fi controller
➢ Knowledge of Link load balancer (Server Farm, Virtual IPs, Port Multiplexing, NAT, HTTP Redirects, Dispatch Methods)
➢ Knowledge of Firewall (IPS, Threat prevention policies, VPN, etc.) Wi-Fi network (SSID, WLAN, WLC, band, radio, channel, etc.)
➢ Configuration, Upgrading of Firmware and troubleshooting of Network devices.
➢ Install, configure, and maintain network services, equipment and devices.
➢ Manage all system back-up and restore
➢ Knowledge of VC support and management

5.	**Technical Assistant for MIS**	**UR: 01** **SC: 01**	First class or equivalent Grade in BE/B.Tech in Computer Science Engineering/relevant engineering or MCA from a recognized University/ Institute. **OR** First Class Diploma in Computer Science Engineering with excellent academic record.

			Desirable Experience/Knowledge: Working experience of at least Three Years in reputed organisation in following domain: ➢ Proficiency in Python / R / JAVA / MATLAB / C / C++ ➢ Installation and troubleshooting of problems related to Window and Linux OS machines – both client and server versions. ➢ Configuration of computer / server related equipment. ➢ Proper Lab Management Knowledge of VC support and management Proficiency in Python/ JAVA / C / C++/.net framework (C#, ASP.net, RDLC and Crystal reports)/PHP/JSP ➢·Proficiency in the above mentioned web development frameworks (Backend + Frontend) ➢·Proficiency in DBMS Management (Oracle,SQL server, MySQL) ➢·Knowledge of VC support and management ➢·Working knowledge of MIS and website Management. ➢ Lab Management
6.	**Technical Assistant for Hardware**	**UR: 01**	First class or equivalent Grade in BE/B.Tech in Computer Science Engineering/relevant engineering or MCA from a recognized University/ Institute. **OR** First Class Diploma in Computer Science Engineering with excellent academic record. **Desirable Experience/Knowledge:** Working experience of at least Three Years in reputed organization in following domain:- ➢ Installation and troubleshooting of problems related to Window and Linux OS machines – both client and server versions. ➢ Servicing and Identification of defective hardware parts of PCs/Laptops/Printers/Scanner/UPS/etc. and their configuration. ➢ Troubleshooting of Server, SAN, CCTV, Authentication devices and smart class equipment. ➢ Configuration & Troubleshooting of video conference devices i.e. audio, video, Projectors etc. ➢ Configuration & Troubleshooting of computer / server related equipment. ➢ Updating of systems and security patches. Knowledge of VC support and management

7.	**Technical Assistant for Mechatronics**	**UR: 01**	First class or equivalent Grade in BE/B.Tech in relevant Area from a recognized University/ Institute. **OR** First Class Diploma in Mechanical/ Electronics / Electrical Engineering with excellent academic record. **Desirable Experience/Knowledge:** ✓ Knowledge and Maintenance of CNC Machine/ CAD/ CAM/Robotics machine ✓ Knowledge and Maintenance of Mechatronics & Automation lab
8.	**Technical Assistant for Mechanical Engineering**	**UR : 01**	First class or equivalent Grade in BE/B.Tech in Mechanical Engineering from a recognized University/ Institute. **OR** First Class Diploma in Mechanical Engineering with excellent academic record. **Desirable Experience/Knowledge:** Proficiency in handling CNC machine/CAD/CAM robotics machine and other Labs of Mechanical Engineering

Technician

Sl. No.	Requirement	Category with No. of position	Essential Qualification and Desirable Experience/Knowledge in Trade/Field/ Branch of Study
1.	**Technician in Website**	**UR: 01**	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/ Institute. **Desirable Experience/Knowledge:** ➤ Knowledge of web pages/server, ➤ knowledge of web development, and programming skills for web page development. ➤ Maintenance of Institute/department level web pages/web site etc. ➤ Fundamental knowledge of Installing and maintaining web server hardware and software.
2.	**Technician in MIS**	**OBC(NCL): 01** **EWS: 01**	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ➤ Knowledge of web programming/ programming (C/C++/Java/Python)/Database(ORACLE/MS-SQL)/MS-Excel/MS-Access/Operating System(Win/Linux) ➤ Maintenance of PC/Server etc. ➤ Maintenance of data

3.	**Technician in Hardware**	OBC(NCL): 01 SC: 01	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ➤ Maintenance/Installation/ troubleshooting of Window and Linux OS machines ➤ Maintenance/Servicing/Identification of defective hardware parts of PCs/Laptops/Printers/Scanner/UPS/etc. and their configuration. ➤ Maintenance/Troubleshooting of CCTV and smart class equipment/ video conference devices i.e. audio, video, Projectors etc. ➤ Maintenance/Configuration/Troubleshooting of computer / server related equipment.
4.	**Technician in Networking**	UR: 01 ST: 01	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ➤ Fundamental knowledge of LAN/WAN/Wireless Networks ➤ Maintenance of Network devices/Network wiring ➤ Knowledge of Crimping tools/Connectors/Network Wiring etc. ➤ Installation, configuration and maintain network services, equipment etc.

5.	Technician in Mechatronics	OBC(NCL): 01	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ✓ Knowledge and Maintenance of CNC Machine/ CAD/ CAM/Robotics machine ✓ Knowledge and Maintenance of Mechatronics & Automation lab
6.	Technician in Chemical Technology	OBC(NCL): 01	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ➢ Handling and knowledge Chemical and glass ware ➢ Basic laboratory experimental knowledge in chemistry and chemical Science and technology ➢ Maintenance of Chemical labs

7.	**Technician in Material Engineering**	**SC: 01**	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ➢ Basic knowledge in material synthesis and characterization experiments ➢ Knowledge in Fortran
8.	**Technician for ESU**	**UR: 01**	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ➢ Knowledge of Architectural drawing/planning drawing/Structural drawing/Preliminary Estimate (BoQ)/Surveying/Carpentry work/plumbing work ➢ Maintenance of Civil related work
9.	**Technician for EMU**	**UR: 01** **SC: 01**	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR**

			Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ➤ Having sufficient knowledge for maintenance/ operating Electrical Machine/ electrical Motor / generator Electrical Wiring (single phase / 3-phase)/Electrical equipment etc. ➤ Maintenance of Electrical Machine/electrical Motor / generator Electrical Wiring (single phase / 3-phase)/Electrical equipment etc.
10.	**Technician for Mathematics & Computing**	OBC(NCL): 01	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ➤ Knowledge and Maintenance of Server/PC/printer/Lab equipment ➤ Knowledge of programming in C/C++/Java ➤ Knowledge of Computing programming
11.	**Technician in CSE**	UR: 01 ST: 01	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute.

			Desirable Experience/Knowledge:
			➢ Knowledge and Maintenance of Server/PC/printer/Lab equipment ➢ Knowledge of programming in C/C++/Java
12.	**Technician in ECE**	**UR: 01**	Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ➢ Knowledge and Maintenance of Basic Electronics and Communication engineering lab
13.	**Technician in Civil**	**UR: 01**	**Essential:** Senior Secondary (10+2) with Science from a Government recognized board with at least 60% marks. **OR** Senior Secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade. **OR** Secondary (10) with at least 60 % marks and ITI Certificate of 2 years duration in appropriate trade. **OR** Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic/Institute. **Desirable Experience/Knowledge:** ➢ Knowledge and Maintenance of Civil engineering labs

Junior Assistant   **Annexure-VIII**

Sl. No.	Requirement	Category with No. of position	Essential Qualification and Desirable Experience/Knowledge in Trade/Field/ Branch of Study
1.	**Junior Assistant**	**UR: 04** **EWS: 01** **ST: 01**	**Essential:** Senior secondary (10+2) from a recognized board with a minimum Typing Speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet. **Desirable Experience/Knowledge:** Tally and other accounting knowledge, Proficiency in other computer skill; stenography skills

Office Attendant   **Annexure-IX**

Sl. No.	Requirement	Category with No. of position	Essential Qualification and Desirable Experience/Knowledge in Trade/Field/ Branch of Study
1.	**Office Attendant**	**UR -03** **OBC(NCL) -02** **SC -01** **ST -01**	**Essential:** Senior secondary (10+2) from a recognized board. **Desirable Experience/Knowledge:** Communication skill, record keeping etc.

Superintendent   **Annexure-X**

Sl. No.	Requirement	Category with No. of position	Essential Qualification and Desirable Experience/Knowledge in Trade/Field/ Branch of Study
1.	**Superintendent**	**UR: 02** **EWS: 01** **ST: 01** **SC: 01**	**Essential:** First class Bachelor's degree or its equivalent from a recognized University or Institute in any discipline or Master Degree in any discipline with at least 50% marks or equivalent Grade. **Desirable Experience/Knowledge:** Tally and other accounting knowledge, Proficiency in other computer skill; stenography skills

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ in the State/Union Territory _____ belongs to the _____ community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____*. Shri/Smt./Kumari _____ and /or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993, OM No. 36033/3/2004-Estt. (Res) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27th May, 2013**.

<div align="right">

Signature_____

Designation_____$

</div>

Dated:

Seal

_____

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**- As amended from time to time.

$ - List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

PRESCRIBED PROFORMAE

Performa-I

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari*.. son/daughter* of .... of village/town* .... in District/Division* .... of the State/Union Territory* .... belongs to the.......................... caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* under:—

@ The Constitution (Scheduled Castes) Order, 1950
@ The Constitution (Scheduled Tribes) Order, 1950
@ The Constitution (Scheduled Castes) Union Territories Order, 1951
@ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
@ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
@ The Constitution (Pondicherry) Scheduled Castes Order, 1964
@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
@ The Constitution (Nagaland) Scheduled Tribes Order, 1970
@ The Constitution (Sikkim) Scheduled Castes Order, 1978
@ The Constitution (Sikkim) Scheduled Tribes Order, 1978
@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
@ The Constitution (SC) Order (Amendment) Act, 1990
@ The Constitution (ST) Order (Amendment) Act, 1991
@ The Constitution (ST) Order (Second Amendment) Act, 1991
@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati*... Father/Mother of Shri/Shrimati/Kumari .... of village/town* .... in District/Division*........................... of the State/Union Territory*........................... who belongs to the caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of .... issued by the .... dated ....

% 3.   Shri/Shrimati/Kumari*... and/or* his/her* family ordinarily resides in village/town*........................... of........................... District/Division* of the State/Union Territory* of...

Signature..
**Designation...

(With Seal of Office)
State/Union Territory*

Place: ....
Date: ....

*Please delete the words which are not applicable.
@Please quote specific Presidential Order.
% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

(i)   District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
        †(not below of the rank of 1st Class Stipendiary Magistrate).
(ii)   Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
(iii)   Revenue Officers not below the rank of Tehsildar.
(iv)   Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
(v)   Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

Performa-V

Form-V

Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)

[See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

> Recent Passport
> size Attested
> Photograph
> (Showing face only)
> of the person
> with disability

Certificate No. .... Date: ....

This is to certify that I have carefully examined Shri/Smt/Kum .... son/ wife/ daughter of Shri.................................. Date of Birth .... (DD/ MM/ YY) Age .... years, male/female .... Registration No. .... permanent resident of House No. .... Ward/Village/Street .... Post Office .... District .... State .... whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of :

- locomotor disability
- dwarfism
- blindness

(Please tick as applicable)

(B) the diagnosis in his/her case is ....

(A) He/ She has ....% (in figure)............................... percent (in words) permanent Locomotor Disability/dwarfism/blindness in relation to his/her .... (part of body) as per guidelines (.......................number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature/Thumb impression of the person in whose favour certificate of disability certificate is issued.

Form-VI
Certificate of Disability
(In case of multiple disabilities)
[See rule 18(1)]
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport size Attested Photograph (Showing face only) of the person with disability

Certificate No. .... Date: ....

This is to certify that we have carefully examined Shri/Smt/Kum .... /son/wife/daughter of Shri .... Date of Birth................... (DD)/(MM)/(YY) .... Age ....years, male/female...................... Registration No.............................. permanent resident of House No.......................Ward/Village/Street... .... Post Office .... District............................. State .... whose photograph is affixed above, and are satisfied that:

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (...............number and date of issue of the guidelines to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his /her over all permanent physical impairment as per guidelines (..........number and date of issue of the guidelines to be specified), is as follows:-

In figures:- ....percent
In words:- ....percent

2. This condition is progressive/ non-progressive/ likely to improve / not likely to improve.

3. Reassessment of disability is :

(i) not necessary,
  Or
(ii) is recommended/ after .... years..........................
months, and therefore this certificate shall be valid till.................
(DD)/(MM)/(YY)

  @   e.g. Left/right/both arms/legs
  #   e.g. Single eye
  £   e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and seal of Member	Name and seal of Member	Name and seal of the Chairperson

Signature/Thumb impression of the person in whose favour certificate of disability is issued.

Form-VII
Certificate of Disability
(In cases other than those mentioned in Forms V and VI)
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE
CERTIFICATE)
[See rule 18(1)]

Recent Passport size Attested photograph (Showing face only) of the person with disability

Certificate No. ....   Date: ....

This is to certify that I have carefully examined Shri/Smt./Kum
.... son/wife/daughter of Shri ....
Date of Birth...................... (DD)/(MM)/(YY) Age .... years,
male/female................... Registration No. .... permanent
resident of House No................. Ward/Village/Street ....
Post Office .... District............... State ....
whose photograph is affixed above, and am satisfied that he/she
is a case of .... disability. His/her extent of
percentage physical impairment/disability has been evaluated as
per guidelines (to be specified) and is shown against the relevant
disability in the table below:-

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary
Or

(ii) is recommended/ after .... years .... months, and therefore this certificate shall be valid till .... (DD)/(MM)/(YY)

@ - eg. Left/Right/both arms/legs

\# - eg. Single eye/both eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)
(Name and Seal)

Countersigned

(Countersignature and seal of the
Chief Medical Officer/Medical Superintendent/
Head of Government Hospital, in case the
certificate is issued by a medical
authority who is not a government
servant (with seal))

Signature/Thumb impression of the person in whose favour certificate of disability is issued.

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

Note: The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification number 489, dated 15.06.2017.